

BASTON PARISH COUNCIL

Clerk: Elaine Clarke

Email: parishclerkbaston@gmail.com

You are hereby summoned to attend the next meeting of the Baston Parish Council, which will be held on Thursday 10 September 2026 commencing at 7:30 pm in Baston Village Hall (The Barn), Main Street Bason, Peterborough, PE6 9PA. The business to be dealt with at the meeting is listed in the agenda below. If you are unable to attend, please notify me of your apology.

There will be a 15-minute public participation starting at 7:15 pm when members of your public may ask questions or make short statements to the Council, and your attendance is also requested during the period.

Signature: E Clarke
Baston Parish Clerk and RFO
Date: 2 September 2026

AGENDA

Public Forum (15 minutes)

096/26 Welcome from the Chair

097/26 Apologies for absence and acceptance of any reasons given

098/26 Co-Opt New Councillor

099/26 To receive any declaration of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations

100/26 Notes of the last meeting held on 9 July 2026 minutes to be approved

101/26 Matters arising from the meeting held on 9 July 2026

102/26 Clerk's report on matters outstanding:

- AGAR

103/26 To receive reports from representatives on outside bodies:

- a. County Councillor
- b. District Councillor

104/26 Financial matters:

a. Financial update as at 31/07/26

- Bank balance £36,364.47
- Reserve account £10,798.86

b. Authorisation of payments made:

JULY

Date on Bank Statement	Payee	Gross	VAT	Net	Category / Description
02.07.26	D Knibbs	-£190.00	£0.00	-£190.00	Dog Bins
02.07.26	Gary's Gardens	-£700.00	£0.00	-£700.00	Grass Cutting
02.07.26	Elaine Clarke (Parish Clerk)	-£432.00	£0.00	-£432.00	Salary (June 2026)
08.06.26	BPFMC	-£20.00	£0.00	-£20.00	Hall Hire (June)

10.06.26	Community Cleaner	-£305.04	£0.00	-£305.42	Salary
20.07.26	Lloyds Bank	-£4.25	£0.00	-£4.25	Service charges
21.07.26	St John The Baptist	-£13.83	£0.00	-£13.83	Water charges (allotment)
27.07.26	P Redmore	-£350.00	£0.00	-£350.00	Commemorative bench
28.07.26	Community Heartbeat	-£486.00	-£81.00	-£405.00	Annual Defib maintenance
28.07.26	J Redmore	£35.00	£0.00	£35.00	Refund (bench purchase discount received)

c. To confirm approval of reconciled accounts for July 2026

d. Financial update as at 30/08/26

- Bank Balance £29,160.66
- Reserve account £10,798.86

e. Authorisation of payments made:

AUGUST

Date on Bank Statement	Payee	Gross	VAT	Net	Category / Description
04.08.26	Elaine Clarke (Parish Clerk)	-£540.00	£0.00	-£540.00	Salary (July 2026)
04.08.26	D K Knibbs	-£170.00	£0.00	-£170.00	Dog Bins
04.08.26	BPFMC	-£20.00	£0.00	-£20.00	Hall Hire (July)
11.08.26	S Shaw Landscapes	-£1,825.00	£0.00	-£1,825.00	Landscaping (paving/village sign)
11.08.26	P Redmore	-£24.00	-£4.00	-£24.00	Drill bits (bench installation)
13.08.26	HMRC	£838.42	£0.00	£838.42	VAT Refund (2025/26)
18.08.26	Lloyds Bank	-£4.25	£0.00	-£4.25	Monthly service charge
27.08.26	P Redmore	-£15.99	£0.00	-£15.99	Engraved brass plaque (bench)
27.08.26	P Redmore	-£15.99	£0.00	-£15.99	Engraved brass plaque (village sign)
28.08.26	Concept 2 Design	-£786.00	-£131.00	-£655.00	Annual website hosting/monthly maintenance
28.08.26	G Mould	-£4,545.00	£0.00	-£4,545.00	Village sign
28.08.26	DHF Products	-£96.00	£0.00	-£96.00	The Jitty' village sign
04.08.26	Elaine Clarke (Parish Clerk)	-£540.00	£0.00	-£540.00	Salary (July 2026)
04.08.26	D K Knibbs	-£170.00	£0.00	-£170.00	Dog Bins

f. To confirm approval of reconciled accounts for August 2026

g. Authorisation of upcoming payment: None

105/26 Operational matters

- Defib maintenance
- Community Speed Watch
- Policies:
 - IT Policy
 - Social Media Policy

106/26 Planning matters

- Wates application (Baston Green)

107/26 Village business

- Cemex/Thetford Farm Quarry
- BPFMC report
- Christmas tree

108/26 Correspondence

- None received

109/26 To consider agenda items for the next meeting

Public questions (10 minutes)

Future meeting dates for Baston Parish Council:

- Thursday 8 October 2026
- Thursday 12 November 2026
- Thursday 10 December 2026