

# BASTON PARISH COUNCIL

Clerk: Elaine Clarke

Email: [parishclerkbaston@gmail.com](mailto:parishclerkbaston@gmail.com)

You are hereby summoned to attend the next meeting of the Baston Parish Council, which will be held on Thursday 9 April 2026 commencing at 7:30 pm in Baston Village Hall (The Barn), Main Street Bason, Peterborough, PE6 9PA. The business to be dealt with at the meeting is listed in the agenda below. If you are unable to attend, please notify me of your apology.

*There will be a 15-minute public participation starting at 7:15 pm when members of your public may ask questions or make short statements to the Council, and your attendance is also requested during the period.*

Signature: E Clarke  
Baston Parish Clerk and RFO  
Date: 1 April 2026

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## AGENDA

Public Forum (15 minutes)

- 043/26 Welcome from the Chairman
- 044/26 Apologies for absence and acceptance of any reasons given
- 045/26 To receive any declaration of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations
- 046/26 Notes of the last meeting held on 12 March 2026 minutes to be approved
- 047/26 Matters arising from the meeting held on 12 March 2026
- 048/26 Clerk's report on matters outstanding:  
AGAR information received – deadline 1 July
- 049/26 To receive reports from representatives on outside bodies:
  - a. County Councillor
  - b. District Councillor
- 050/26 Financial matters:
  - a. Financial update as at 31/03/26:
    - Bank balance £34,354.70
    - Reserve account £10,551.94
  - b. Authorisation of payments made:

Date on Bank Statement	Payee	Gross	VAT	Net	Category / Description
03.03.26	E Clarke - Parish Clerk	-£459.00	£0.00	-£459.00	Salary (February 2026)
04.03.26	BPFMC	-£25.00	£0.00	-£25.00	Hall Hire (February)
04.03.26	D Knibbs	-£170.00	£0.00	-£170.00	Dog Bins (February)
04.03.26	SciFest	-£250.00	£0.00	-£250.00	Event donation (approved Feb PC mtg)
05.03.26	Post Office	-£3.85	£0.00	-£3.85	Postage costs
05.03.26	Post Office	-£13.60	£0.00	-£13.60	Book of postage stamps

11.03.26	A Clarke	-£43.20	£0.00	-£43.20	Travel Expenses (LCC Planning Committee mtg)
12.03.26	Community Cleaner	-£195.36	£0.00	-£195.36	Salary
16.03.26	Amazon	-£22.77	-£3.80	-£18.97	Stationery
16.03.26	Amazon	-£11.99	-£2.00	-£9.99	Stationery
17.03.26	Lloyds Bank	-£4.25	£0.00	-£4.25	Bank Monthly Service Charge
31.03.26	D Knibbs	-£170.00	£0.00	-£170.00	Dog Bins (March)
31.03.26	St John the Baptist Church	-£403.07	£0.00	-£403.27	Water charges (back payment)

c. To confirm approval of reconciled accounts for March 2026

d. Authorisation of upcoming payment:

- BPFMC application for Party In the Park
- Naturehood Website application

051/26 Operational matters

Defibrillator monthly checks and maintenance

052/26 Planning matters

- a. Planning application – Cemex/Thetford Farm Quarry
- b. Planning application – Wates Development S106 Baston requirements
- c. S26/0225 - Cresland Caravan Park, Kates Bridge
- d. S26/0425 - 11 Chariots Way Baston
- e. S26/0460 - 36 Main Street

053/26 Village business

- a. BPFMC report
- b. Village sign

054/26 Policy Approval

- a. Risk Management Policy and Assessment
- b. Financial Regulations

055/26 Correspondence

056/26 To consider agenda items for the next meeting

Public questions (10 minutes)

Future meeting dates for Baston Parish Council:

- Thursday 14 May 2026 – Annual Parish Council Meeting
- Thursday 11 June 2026 – Annual Parish Meeting
- Thursday 9 July 2026
- Thursday 10 September 2026
- Thursday 8 October 2026
- Thursday 12 November 2026
- Thursday 10 December 2026