

BASTON PARISH COUNCIL

Clerk: Elaine Clarke

Email: parishclerkbaston@gmail.com

You are hereby summoned to attend the next meeting of the Baston Parish Council, which will be held on Thursday 20th November 2025 commencing at 7:30pm in Baston Village Hall (The Barn), Main Street Bason, Peterborough, PE6 9PA. The business to be dealt with at the meeting is listed in the agenda below. If you are unable to attend, please notify me of your apology.

There will be a 15-minute public participation starting at 7:15pm when members of your public may ask questions or make short statements to the Council, and your attendance is also requested during the period.

Signature: E Clarke
Baston Parish Clerk and RFO
Date: 10th November 2025

AGENDA

Public Forum (15 minutes)

- 117/25 Welcome from the Chairman
- 118/25 Apologies for absence and acceptance of any reasons given
- 119/25 To receive any declaration of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations
- 120/25 Notes of the last meeting held on 16th October 2025 minutes to be approved
- 121/25 Matters arising from the meeting held on 16th October 2025
- 122/25 Clerk's report on matters outstanding
- 123/25 To receive reports from representatives on outside bodies:
 - a. County Councillor
 - b. District Councillor
- 124/25 Financial matters:
 - a. Financial update
 - b. Authorisation of payments made:

Date on Bank Statement	Payee	Gross	VAT	Net	Category / Description
1.10.25	E Clarke	-£432.00	£0.00	-£432.00	Salary (back pay)
1.10.25	E Clarke	-£481.50	£0.00	-£481.50	Salary (September)
1.10.25	E Clarke	-£44.35	£0.00	-£44.35	Travel expenses
6.10.25	Witczak (Plot 4B0	£5.00	£0.00	£5.00	Allotment rental
6.10.25	South Kesteven	£12,870.00	£0.00	£12,870.00	2nd Precept Payment
6.10.25	PK Littlejohn	-£252.00	-£42.00	-£210.00	External Audit fees
6.10.25	LALC	-£42.00	-£7.00	-£35.00	Training course fee
6.10.25	Groutage (Plot 4A)	£5.00	£0.00	£5.00	Allotment rental
6.10.25	Tilley (Plot 10)	£10.00	£0.00	£10.00	Allotment rental
13.10.25	Ellingford (Plot 6)	£10.00	£0.00	£10.00	Allotment rental

14.10.25	Whitehead (Plot 12)	£10.00	£0.00	£10.00	Allotment rental
15.10.25	BPFMC	-£20.00	£0.00	-£20.00	Hall rental (September)
16.10.25	Amazon	-£23.98	-£4.00	-£19.98	Stationery (printer cartridge)
		-£6.98	-£1.16	-£5.82	Stationery (A4 paper)
17.10.25	March (Plot 5)	£10.00	£0.00	£10.00	Allotment rental
20.10.25	Roullier (Plot 8A)	£5.00	£0.00	£5.00	Allotment rental
20.10.25	BPFMC	-£1,500.00	£0.00	-£1,500.00	2nd Grant Payment
20.10.25	Deeping Explorer	-£50.00	£0.00	-£50.00	Donation
20.10.25	Lloyds Bank	-£4.25	£0.00	-£4.25	Monthly service fee
21.10.25	Clayton (Plot 11)	£10.00	£0.00	£10.00	Allotment rental
21.10.25	Royal British Legion	-£122.98	-£20.49	-£102.49	Remembrance Lamp Post Signs
27.10.25	V Smith	-£60.00	-£10.00	-£50.00	Graytones (leaflet printing)
30.10.25	South Kesteven	£463.32	£0.00	£463.32	Community Cleaner grant

c. To confirm approval of reconciled accounts for October 2025

d. Authorisation of upcoming payment:

a. 2026/27 Cameo request

b. LIVES (Lincolnshire Integrated Voluntary Emergency Services)
2025 Christmas Big Give Challenge.

125/25 Budget Planning

a. 2025-26 Forecast spend

b. 2026-27 Budget proposal

c. Precept request

126/25 Planning matters:

a. Planning application – Cemex update

127/25 Standing Orders

128/25 Highways

129/25 Village concerns

130/25 Correspondence

131/25 To consider agenda items for the next meeting

Public questions (10 Minutes)

Future meeting dates for Baston Parish Council:

- Thursday 11th December 2025

Provisional dates for 2026 (awaiting hall booking approval):

- Thursday 15th January
- Thursday 12th January
- Thursday 12th March
- Thursday 9th April
- Thursday 14th May
- Thursday 11th June
- Thursday 9th July
- Thursday 10th September

- Thursday 8th October
- Thursday 12th November
- Thursday 10th December