

BASTON PARISH COUNCIL

Minutes of the meeting of Baston Parish Council held on Thursday 10th July 2025 in Baston Village Hall (Barn).

Present:	Vice Chair	Cllr J Groutage Cllr M Nicholson Cllr B Easy Cllr L Eassom Cllr G Griffiths Cllr P Redmore
	County Councillor District Councillor	Cllr Ashley Baxter Cllr V Smith Cllr R Trollope-Bellew -apologies

Apologies:

Cllr Clarke; Cllr G Vaughan, Cllr M Mahabadi

Members of public present: 4

Public Forum (15 mins).

'Comments are invited to SKDC by 28th August 2025 on their Local Plan Review for the period to year 2043. As Baston Parish Council does not have a meeting in August I assume they may agree their comments tonight. Page 61 of the Review (SKPR-319) for Baston mentions an indicative unit number of 283 dwellings and this is accompanied with 9 development principles. I would hope that the Parish Council shows its concerns about access to the A15 and the loss of good quality agricultural land. The deadline for the August issue of Baston Voice is 18th July 2025 so here the Parish Council Article has an opportunity to let villagers know the deadline and how they can access SKDC to raise concerns.'

Parish Council will put something in the Baston Voice

74/25 Welcome from the Vice Chair and remarks.

- Cllr Adrian Clarke and Elaine Clarke have put in a considerable number of hours since our last meeting, to sort out clerking matters and in particular the AGAR return. Our thanks to both of them for resolving this important financial reporting matter.
- Cllr J Kelly has given written notice of his resignation from the Parish Council. We wish Jim all the best and thank him for his many years of service to Baston Parish Council and the local community.
- LLC Local plan to be discussed in village concerns

75/25 Apologies for absence and acceptance of any reasons given Cllr Clarke. Cllr Vaughan Cllr M Mahabadi

76/25 To receive any declaration of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations

77/25 Notes of the last meeting held on 19th June 2025 minutes to be approved Proposed by Cllr Easy, seconded by Cllr Redmore

78/25 Matters arising from the meeting held on 19th June 2025

- **Cllr Clarke meet Nettl - Website Development**
For rebuilding the website: £420 + vat

Hosting - £15 + vat per month - invoiced yearly in advance
SSL Certificate - £29 + vat per year

- Nettl Care & Concierge Regular updates and backend site maintenance & security updates
£29 + vat per month - up to 30 Minutes Studio time per month
£55 + vat per month - up to 1hr Studio time per month

The cost for the rebuild is good when considering the quote obtain by clerk £795 for the rebuild.
Proposed PC accept the quote. Cllr Griffiths, seconded by Cllr Easy

- **Advert for a Clerk on LA website** to end 30th Sept or earlier if suitable candidate is found.
Consider replacing the RFO with an accountant and we just look for a clerk.
This will depend on skills/experience of new Clerk when appointed, happy to investigate use of accountant in short term to address tax and other issues and can look at again when we better know our needs with new Clerk in post. Cllr Easy has contact with retired accountant who maybe able to support us.
- **Bins in layby on A15: Cllr Smith forwarded Correspondence from SKDC officer as follows:**

"we do consider this a hotspot. We will put up some signage as a deterrent and keep it under review for potential CCTV placement. Please continue to report fly tips to: neighbourhoods@southkesteven.gov.uk or via fix my street. Officers will also look through the waste to see if the culprit can be identified. We will keep an eye on this location."

- **Dog waste bin on Thetford Ave;** have again been used for inappropriate waste -supermarket prepared chickens. A message has been posted on Parrish Council website / Facebook. Cllr Smith suggested reporting on Fix my Street, environmental health may pick this up. Cllr Griffiths will put a notice on the bin saying no food or household waste. If the situation continues the bin could be moved closer to Main Street.

79/25 Clerk's report on matters outstanding; Clerk 's post is vacant

80/25 To receive reports from representatives on outside bodies:

- a. County Councillor
- b. District Councillor A report was submitted by Cllr Smith appendix A

81/25 Financial matters:

a) Financial Update

Bank Reconciliation General Account		Bank Reconciliation Savings Account	
Opening balance	£32,191.71	Opening balance	£10,000.00
Less Expenses 2024/25	£ 1,585.97	Less Expenses 2024/25	0.00
Plus income	£ 0.00	Plus income	
Statement 30 th June 2025	£ 30,605.74	Statement 30 th June2025	£ 10.000.00

- b) Authorisation of payments made:
Resolved

Bank date	Payee	Gross	Vat	Net	Description
19/06/25	Sarah Philips	£ 289.47	£0.00	£ 289.47	Salary
20/06/25	Community Heartbeat	£ 486.00	£0.00	£ 486.00	Defib annual maintenance
20/06/25	BPFMC	£ 20.00	£0.00	£ 20.00	Hall hire
20/06/25	Lincolnshire Association	£ 420.50	£0.00	£ 420.50	Electorate fees
25/06/25	Baston school PTA	£ 200	£0.00	£ 200.00	Agreed donation for school event
30/06/25	D Knibbs	£ 170.00	£0.00	£ 170.00	Dog Bins

c) **Authorisation of upcoming payments**

Payee	Gross	VAT	Net	Category / Description
Laser Tech Ltda	352.80	58.80	294.00	Bushnell Velocity Radar CSW
Protect Signs				Advisory Signs complete kit CSW
Howsafe Ltd	53.70	8.95	44.75	Hi-Vis Vests CSW

d) **To confirm approval of reconciled accounts for June 2025.** Agreed

e) **To consider the AGAR return and adoption**

An explanatory note is to be added to the documents regarding items marked NO, stating that work has been completed or is underway to address these issues and recommendation from the audit report. Agar Agreed, it will be sent tomorrow.

82/25 Operational Matters

a) **To consider and receive an update on the refurbishment of footpath**

Cllr Groutage spoke to Mark from Highways 08/07/25; Fix my street **2846889** action scheduled 25th June, no date set for work to commence refers to 57 Main Street. Mark has no explanation as to why the action is totally unrelated to the question raised on Fix My Street. Mark raised a case with Highways 08/07/25 who will email Cllr Groutage.

09/07/25 cschighways@lincolnshire.gov.uk Thank you for your enquiry regarding footways in Baston. This has been recorded by us under reference number 4205279. Please keep a note of this number.

b) **To consider and receive an update on a village Christmas tree;**

Cllrs Redmore & Mahabadi have attempted to contact BPFMC, but have received no response.

Community Speed Watch

c) A minimum of 3 people is required to conduct CSW activity. All must have attended the training sessions.

Cllr Groutage has enquired of Liz Jarman, Langtoft Parish Council, if they would like to join forces re volunteer numbers. Taking this to their meeting on 24th July, could someone from BPC attend. Equipment has been priced up and will be ordered next week

83/25 Planning Matters

a) Planning application outcomes: None

- b) Planning applications received for comments. PC have responded to the 4 current application for home improvements/extension with no comment on 3 and one observation re Deeping Road thatched roof.

84/25 Highways

Consider any progress with 7.5 tonne weight limit consultation and next steps. Consultation ended 4th July. No update.

To consider any presented speed data

1 June 24 to 31 May 25	Detected offences	Processed Offences	No Further Action	Highest processed speed
Langtoft	137	24	113	56
Baston	498	172	326	66

326 vehicles travelling 40-46mph and 172 travelling over 46mph

It should be noted that offences include all vehicles exceeding the speed limit by 10%+2mph 40+4+2=46mph.

85/25 Village Concerns.

Reg 18 Draft Local Plan is out for consultation closing 28th Aug. 283 houses are proposed for Batson. The Parish Council will comment, but this will count only as one response. Cllr Clarke has put up flyers in the village with information about the consultation and how to register comments. Several comments have already been posted on community pages; main concerns are the A15; impact of 48% increase in housing on the nature of the village; education capacity especially as Wates have included KHS in their calculations. Highways data on speeding may be of use.

86/25 Correspondence

From: Lisa Hughes <Lisa.Hughes@lincolnshire.gov.uk> to Vanessa Smith cc; CllrA Baxter & Cllr Clarke
RE: Baston No 1 Quarry completion

The Aftercare Plan of the site commences when the restoration is fully completed in accordance with the approved details. This has, as yet, not occurred and therefore they are not yet in the Aftercare stage.

In relation to the car park and footpath, this is a requirement of both the restoration plan and the s106 Planning Obligation and I am liaising with Heidelberg regarding this. When I have information to share, I will do so. Please be assured that this has been raised with them – hence their attendance at your meeting in April.

Lisa Hughes - Principal Planning Enforcement Officer.

Email from David Walters, managing Director, Cressland-Touring Park and Storage Seeking. Cllr Griffiths contacted with David who was seeking an opinion on planning application about to be submit in relation building a levee/bank to protect Cressland's from further flooding. At the moment there is nothing to comment on.

Email invite to next Lincolnshire Police & Parish Council briefing sessions.

There will be 4 meetings, one for each of our Policing Districts of Lincoln & West Lindsey, Boston & South Holland, East Lindsey and North & South Kesteven. To be held on Microsoft Teams.one representative from each Parish Council. A form is provided for questions to be submitted in advance by 8th September. Teams' invitation to follow.

Email from Sarah Phillips (previous Clerk) enquiring about her P45. PC responded to explain difficulties in accessing Gateway /HMRC online account as the access code goes to Sarah's phone. And asking If Sarah would like to work with us on changing phone the code goes or in sharing the access code. Cllr Groutage has spent hours in telephone calls with Gov. HMRC seeking to get access codes reset. HMRC will email Cllr Clarke to seek "Directors" permission to amend user access. We are still awaiting the email.

87/25 To consider agenda items for the next meeting

7.5 ton weight limit
Di-Fibulators
Local Plan reg 18
Clerk application
Investigate Accountant services

Public Questions 10 minutes)

R. Jones asked for link to Local plan consultation- area where people can comment to be shared. Cllr Eassom sent him the link.

Future meeting dates

Thursday 11th September 2025

Thursday 9th October 2025

Thursday 13th November 2025

Thursday 11th December 2025

To resolve on whether the Council will move into closed session in accordance with the **Public Bodies (Admission to Meetings) Act 1960.**

Should this resolution be passed the public and press will be required to leave the meeting at this stage

It was **RESOLVED** to go into closed session with all members of the public asked to leave.

The meeting was closed at 9pm

Signed:

Date:

APPENDIX A

Cllr Smith, District Councillor Report - July 2025

Local Plan Consultation on additional sites runs until 28th August. This is the Regulation 18 stage of the local plan. These additional sites are needed due to the increase in house building targets as set out by central government. This means SKDC have been asked to deliver 886 per year up from 701 per year (previous government target) for the plan period 2023-2043. Across the district this means that 17,720 homes need to be delivered during this time. Land earmarked for housing locally: Deeping 1890 (previous 971), Stamford 1850, Bourne 1037 (previous 457) Baston 283 (from 86), Langtoft remains 55, Thurlby remains 136 (and 1,055 for Deeping from the Peterborough local plan)

<https://www.southkesteven.gov.uk/planning-building-control/planning-policy-local-plans/local-plan-review> I would be interested to hear the views of village residents on the sizable allocation for Baston so that I can fairly represent residents. I would encourage everyone to contribute to the online local plan consultation. I have serious concerns about the infrastructure to support this development, not forgetting the significant increase in traffic that will be seen on account of development in Bourne and Deeping.

Current consultations <https://www.southkesteven.gov.uk/consultations>

Baston specific:

Lay by south bound A15. I contacted the SKDC team following reports of fly tipping. SKDC officers consider this a hotspot. They will put up some signage as a deterrent and keep it under review for potential CCTV placement. Please continue to report fly tips to: neighbourhoods@southkesteven.gov.uk or via fix my street. Officers will also look through the waste to see if the culprit can be identified.

Baston No 1 excavation site: I have contacted LCC and the enforcement officers are following this up to ensure that the s106 requirements are upheld

Trees along Mayfield and Chesham: I have now heard back from the SKDC teams. Planning enforcement are not able to take any action as the trees are not evergreen and ivy is considered a climber so the requirements to obtain a high hedge order are not fulfilled. Advice has been given by officers regarding vermin control. I will pass this on to residents. Other matters such as dangerous trees are generally viewed as a civil matter unless there is an immediate danger to members of the public in public spaces, which is obviously not the case in this situation. Since receiving this information have got back in touch with officers just to clarify a few points and push in some areas. If I get a further response I will share at the next PC meeting but for now, the relevant and limited powers that the council has are unlikely to be able to help residents at the present time.

End

Cllr Vanessa Smith
Casewick Ward
South Kesteven District Council